

“Top Performers Make Top Performing Companies”

How Individual Efficiency and Effectiveness Can Make or Break Productivity and the Pace of Progress for You and Your Company



Presented by: Leslie Shreve
Workload Management and
Productivity Expert
Founder and CEO, Productive Day®



**A MCN “Wisdom & Wine”
Business Enhancement Event
With Networking**

Thursday, October 24, 2019
The Offices of PK Law - Plaza Level Café
901 Dulaney Valley Rd | Towson, MD 21204

Registration: 4:00 – 4:15 p.m.
“Wisdom” | Presentation: 4:15 – 5:30 p.m.
“Wine” | Networking: 5:30 – 6:30 p.m.



With **too much to do, too many emails and too little time**, it can be a struggle to finish projects, meet deadlines and get results on time and on target. Many professionals are working reactively and at a rapid pace, just trying to keep up, which often brings feelings of **stress, frustration and overwhelm**. This kind of workday is pervasive and persistent, and sadly believed by many to be unchangeable.

In addition, a faulty assumption is often made that everyone knows how to manage their day **efficiently, effectively and productively**, but not everyone does... and it's often left to chance. But this can be a costly mistake.

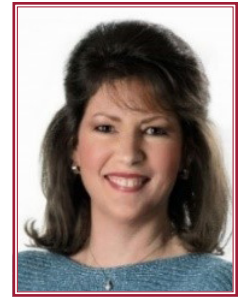
When you attend this presentation, you'll learn...

- What you don't know about **how you're working and what it's costing you**.
- How to gain more clarity, confidence and control in your workday.
- The two most **effective ways to gain more time** in your day.
- Why the email flag is failing you and what to do instead.
- **The most important driver of productivity, progress and achievement.**

Find out how to work most efficiently, effectively and productively with tasks, time and email and learn why it's so **ESSENTIAL** to **use a workday strategy that WORKS** so you can **accelerate achievement and make more meaningful, powerful progress** on the projects and initiatives that matter the most to you and to the future of your company.

Our Speaker:

Leslie Shreve is a workload management and productivity expert and the Founder and CEO of **Productive Day**[®]. Leslie is also the creator of **Taskology**[®] **The Science of Getting Things Done**, a unique, proprietary system that shows executives, managers, professionals and teams how to **increase efficiency, effectiveness and productivity**; accelerate achievement; and **make more meaningful, powerful progress** on the projects and initiatives that matter the most to them and to the future of their company.



For more than 13 years, Leslie worked in corporate office environments before establishing Productive Day in 2003. Since then, Leslie has taught hundreds of clients from more than forty different industries how to **increase efficiency and improve productivity by up to 300% while reducing stress by up to 90%**.

Taskology is a workload management system that's simple, logical and easy-to-use. Clients previously frustrated or overwhelmed with too much to do, too many emails and not enough time now claim to have a secret—a new system they can use to take charge of their workday; gain more clarity, confidence and control; and **get things done faster and easier—and with a LOT less stress**.

Sponsored & Hosted By:



Following the program, enjoy an hour of networking featuring fine food and drinks. Catch up with old friends, build new relationships, and further discuss the strategies needed to become more productive.

Menu

A Fresh Fruit Display Including Strawberries, Honeydew, Cantaloupe, Hawaiian Pineapple, Clusters of Red & Green Grapes, Sweet Juicy Watermelon and Emerald Kiwi Slices | A Seasonal Crudit  Display with a Variety of Herbal Dips | An International Cheese Extravaganza Featuring Black Rind Sharp Cheddar, Smoked Gouda, Bleu Cheese, Jarlsberg, Muenster, Creamy Havarti with Dill, Cheddar with Caramelized Onions, Harlech Horseradish Cheddar and Assorted Gourmet Crackers | Crab Dip with Fresh Sliced Baguettes and Toasted Pita Chips | Shrimp Salad on Mini Brioche Rolls | 7 Layer Taco Dip with Tortilla Scoops | Domestic Beers, Red & White Wines | Water & Soda

_____ Attendees @ \$50 member price. _____ Attendees @ \$65 non member price.

Total Fees = \$ _____

Registration fees after October 18th are \$65 and \$80 respectively.

Company Name: _____ Name On Card: _____

Name: _____ Phone Number: _____

Email: _____ Card Number: _____

Name: _____ Expiration Date: _____ CID: _____

Email: _____ Credit Card Billing Address Zip Code: _____

Register Online & Learn More About MCN At www.mdconstructionnet.net.

Or, forward this completed registration with payment to: **Maryland Construction Network**[®],
5102 Meadowview Dr., White Hall, MD 21161 *no later than* Friday, October 18th.

Reservations made but *not cancelled* by end of business Friday, October 18th are non-refundable.

Pre Registration Is Requested!

Registrations Received After October 18th Will Not Receive An Early Registration Discount And Are Subject To Availability.

Do you have questions about MCN or need assistance? **Contact Verna Regler** at verna@mdconstructionnet.net or **443.982.7329**.